



# FINCHINGFIELD PARISH COUNCIL

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## REPRESENTING FINCHINGFIELD AND CORNISH HALL END

Members of the Parish Council are hereby requested to attend the Parish Council Meeting to be held at **Finchingfield Village Hall on Tuesday 22<sup>nd</sup>. July 2025 at 7.30pm** for the purpose of transacting the following business:

*KB Money* - Kevin B. Money Clerk/RFO to the Council CiLCA – 16<sup>th</sup>. July 2025

The meeting will be open to the public unless the Council directs otherwise.

## AGENDA

- 154/2025 Apologies for absence**
  - 155/2025 To receive member's declarations of interest and dispensations in items on the agenda**
  - 156/2025 To confirm and sign the Minutes of the Parish Council meeting held on 24<sup>th</sup>. June 2025**
  - 157/2025 Public participation session** A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes
  - 158/2025 Essex County Council report – Cllr G. Butland**
  - 159/2025 Braintree District Council report – Cllrs M. Staines and M. Ault**
  - 160/2025 Councillors Roles and Responsibilities for 2025-2026**
  - 161/2025 Task Force update – Cllr J. Berry**
    - a) Christmas – Councillors to discuss purchase of Christmas Tree and lights
    - b) RoSPA inspection reports
  - 162/2025 Further Sites Submitted to the Call for Sites for the Local Plan Review Spring 2025**
  - 163/2025 Wethersfield Airbase – any update from last meeting Cllr R. Duffin**
  - 164/2025 Setting up a working group for the pond any update from last meeting Cllr D. Bide**
  - 165/2025 Update on Traffic monitoring CCTV– update from Cllr D. Bide**
  - 166/2025 CHE issues – any update from last meeting Cllr J. Strange**
  - 167/2025 s106 monies – update Cllr R. Gill**
  - 168/2025 VJ Day event – update from Cllr D. Bide**
  - 169/2025 Planning – including any Current Planning Applications requiring a response**
- 25/01380/HH - Mill Farm Mill Lane Finchingfield**  
First floor extension above existing single storey and erection of two storey side extension.  
Documents can be found at  
<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SY3N8ZBFJ2700>
- 170/2025 Finance**
    - 1) To receive the Bank reconciliations as at 30<sup>th</sup>. June 2025
    - 2) To receive the comparison of Actual against Budget 2025/2026
    - 3) To approve the payment of Accounts for July 2025 and to agree a transfer of funds to meet the Parish Council financial requirements.

**171/2025      2024/2025 Annual Return**

- 1) To receive the Internal Auditors report for 2024/2025 – previously circulated to Councillors 30.06.24
- 2) To receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2024/2025
- 3) To receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2024/2025
- 4) To receive the Bank reconciliation for 31<sup>st</sup>. March 2025
- 5) To receive the Explanation of variances

**172/2025      Items for next agenda**

**173/2025      Date of next Full Council meeting – 23<sup>rd</sup>. September 2025 at Finchingfield Village Hall**

**174/2025      Exclusion of the Public and Press**

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**175/2025      Trust matters**

**176/2025      Closure of the meeting**

To close the meeting having considered and determined all items of business.