



FINCHINGFIELD PARISH COUNCIL

REPRESENTING FINCHINGFIELD AND CORNISH HALL END

Mark Nicholls | Clerk, RFO, & Proper Officer | Clerk to the Trusts | for Finchingfield Parish Council

The Coach House, the Village, Great Waltham, Essex CM3 1AS

Tel: 0777 1964 493: email: clerk@finchingfield-pc.gov.uk Website: <https://www.finchingfield-pc.gov.uk/>

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- I. The meeting will be open to the public unless the Council directs otherwise. Members of the public are invited to address the Council during the Public Participation session.
 - II. Under the 2014 Openness of Local Government Bodies Regulations, the meeting will be recorded by the Clerk for the accuracy of the minutes. The recording will be destroyed once the minutes have been confirmed.

Members of the Parish Council are hereby requested to attend the Parish Council Meeting, **FINCHINGFIELD Village Hall on Tuesday, 28th APRIL 2026, at 8:00 pm** for the purpose of transacting the following business:

iii. *Mark Nicholls* Clerk | Proper Officer - Posted: 22nd APRIL

AGENDA

- 096/2026 CHAIRMAN'S WELCOME**
- 097/2026 APOLOGISES FOR ABSENCE**
- 098/2026 TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST.**
In accordance with the council's code of conduct. Unforeseen interests must be declared similarly at the appropriate time
- 099/2026 TO CONFIRM AND SIGN THE MINUTES**
Of the parish Council's meeting held on the 24th of March at Cornish Hall End Village Hall
- 100/2026 CO-OPTION**
Councillors are requested to receive written applications for the office of Parish Councillor and co-opt a candidate to fill the vacancy for the Finchingfield Ward. The Candidates have completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).
- 101/2026 PUBLIC PARTICIPATION SESSION. WITH RESPECT TO ITEMS ON THE AGENDA**
Public Question Time. Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chair). Members of the public may not take part in the Council meeting itself. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Members of the public should address their representation through the Chair of the meeting. A maximum of 15 minutes shall be allowed for public question time, and it is requested that each member of the public speak for a maximum of 3 minutes
- 102/2026 ESSEX COUNTY COUNCIL REPORT – Cllr.G.Butland**
To receive the report. The full report will be available on the meetings section of the website.
- 103/2026 BRAINTREE DISTRICT COUNCIL REPORT – Cllr.M.Staines /Cllr.M.Ault**
To receive the full report. The full report will be available on the meetings section of the website.
- 104/2026 FINANCE**
(i) To receive the Bank reconciliations as at 31st. March 2026
(ii) To approve the payment of Accounts for April 2026. Also, to agree a transfer of funds to meet the Parish Council's financial requirements

- 0105/2026 PLANNING**
including any Current Planning Applications requiring a response – Planning Comments from the Parish Council
- Ref. No: 26/00620/HH** -Tinkers Green Cottage Tinkers Green Road Cornish Hall End Essex CM7 4HP
 Planning Application
 Replacement windows and doors.
<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TC3FD4BFGS900>
- 26/00676/HH** - Wood Hall Spains Hall Road Finchingfield Essex CM7 4HS
 Planning Application
 Proposed single-storey extension with roof terrace above, extension to the roof & dormer window to the south elevation.
<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TCF2BHBFGX100>
- 26/00756/FUL** - land rear of Cottons farm And Adjacent to Airbase Sculpins Lane
 •Planning Application
 •Demolition of redundant former RAF buildings, removal of hardstanding, and erection of two dwellings with associated works.
<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TCF2BHBFGX100>
- 106/2026 REGULATION 18 SUBMISSION BRAINTREE DISTRICT COUNCIL**
To ratify. The submission made to the Regulation 18 public consultation, as submitted on 16 April 2026
- 107/2026 STREET SCENE PARTNERSHIP – street cleaning in Finchingfield**
To agree. The Street scene Partnership for 2026/27 and the grant from BDC
- 108/2026 ZURICH – Parish Council Insurance**
To agree. The insurance policy for 2026/7 and the transfer of funds to cover the invoice
- 109/2026 RCCE – Rural Community Council of Essex – Membership and subscription**
To agree. on the dual membership for 2026/27 of The Parish Council and Finchingfield Trusts and the transfer of funds to cover the invoice
- 110/2026 EALC – Essex Association of Local councils – Membership and subscription**
To agree. on the dual membership for 2026/27 of The Parish Council and the transfer of funds to cover the invoice
- 111/2026 LOVE ENERGY – Water Supply – New tariff**
To agree. The new dual water tariff for the year ahead – Public Toilets / Trust
- 112/2026 Finchingfield – Three-legged race – Cllr. Strange**
To consider. Arrangements for the upcoming event, including confirmation that the Parish Council’s insurance will cover the event, permission for the use of both sides of the Village Green, and approval for banner advertising for up to two weeks prior to the event, comprising two double-sided banners on each side of the pond, one post-mounted banner between the benches on the hill behind the war memorial, and one post-mounted banner on the slope opposite the funeral parlour. With an update noting which charity will benefit, and **to determine whether approval should be granted.**
- 113/2026 MAY DAY FÊTE – Cllr. Gill**
To discuss and agree. on the final details of the May Day Fête
- 114/2026 COUNCIL – Responsible Finance Officer (Section 151 Officer)**
To note. The resignation of Kevin Money as RFO on the 31st March 2026
To ratify the appointment of the Clerk Mark Nicholls as RFO as of the 01 April 2026
- 115/2026 COUNCIL - Meetings - Date of next Full Council meeting**
To note. 26.05 Annual Parish Council Meeting at Finchingfield Village Hall **starting at 7 pm:** 23.06: 28.07: 22.09: 27.10: 24.11.26

- 116/2026 COUNCIL – Correspondence - The Clerk**
To note, correspondence was received, and responses were sent by the Clerk since the last meeting
- 117/2026 COUNCIL – Publication - The Clerk**
To consider. Any council items for publication through Print/ social media,/Website, excluding statutory notices and other publications issued by the Clerk in the course of their duties.
- 118/2026 COUNCIL - Closure of the Parish Council Meeting**
To close. The meeting thanked members of the public for attending, having considered and determined all items of business.
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- 119/2026 TRUST MEETING - Exclusion of the Public and Press – Trust Meeting**
The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies".
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- T1-70/2026 TRUST | Chairman’s Welcome to The Trust Meeting**
T1-71/2026 TRUST | To confirm and sign the last meeting
T1-72/2026 TRUST | To receive members’ declarations of Interest
T1-73/2026 TRUST | To approve two invoices of the new Village Hall Project points (i) and (ii)
T1-74/2026 TRUST | Project Controls
T1-74/2026 TRUST | Close Meeting